

Guidelines for Inclusion of Achievement / Participation in Non-academic Activities in the Certificate of Awards and Participation (CAP)

Criteria	Categories/Indicators	List of achievement/recognised participation in non-academic activities
1. Awards offered to students on non-academic achievement basis	AWARDS for cultural and sports activities: <ul style="list-style-type: none"> ● Participation leading to University recognised external awards ● Participation in the capacity of representative of LU (selection / nomination required) 	<ol style="list-style-type: none"> 1. Winners of Inter-Universities Debate Competition (大專盃中文辯論比賽); 2. Winners of the Debate Competition organized by external bodies (e.g. Inter-Universities Debate Competition organized by RTHK) 3. Winners of The Hong Kong Inter-tertiary Institution Putonghua Recitation Contest (第十屆香港大專生普通話朗誦比賽). 4. Champion, First and Second runner-up of all events of Inter-university sports competitions organised by the University Sports Federation of Hong Kong, China (香港大專體育協會); 5. Awardees of the Best Athletes Awards of the Year, Lingnan University; 6. Awardee of the Outstanding Athlete of Martial Art Award, Lingnan University; 7. Awardees of the Most Valuable Players of different sports teams, Lingnan University (e.g. Most Valuable Player of Basketball Team, Lingnan University);
	AWARDS for student leadership development, and exchange programs: Same indicators as above	<ol style="list-style-type: none"> 8. Awardees of the Providence Foundation Outward Bound Leadership Training Awards; 9. Participants fulfilling the requirement of the AIA Young Leaders Development Program;

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1. Awards offered to students on non-academic achievement basis (cont.)	AWARDS for student leadership development, and exchange programs: (cont.)	<p>10. Participants fulfilling the requirement of the International Youth Exchange Program;</p> <p>11. Participants fulfilling the <i>completion</i> requirement of the China Synergy Programme for Outstanding Youth;</p> <p>12. Participants fulfilling the <i>completion</i> requirement of the Global Citizenship Programme;</p> <p>13. Participants fulfilling the <i>completion</i> requirement of the Association of Christian Universities and Colleges in Asia (ACUCA) Student Camp;</p> <p>14. Participants fulfilling the <i>completion</i> requirement of the International Trainers Conference;</p> <p>15. Participants fulfilling the <i>completion</i> requirement of the UNIV International Congress;</p> <p>16. Participants fulfilling the <i>completion</i> requirement of the Chinese Culture Summer Camp;</p> <p>17. Participants of the AIA Quest for the Champion Communication Speech Contest;</p> <p>18. Participants of the Metro Lions Cup - “The Inter-Universities Speech Contest”;</p> <p>19. Awardees of JAL Scholarship Programme;</p> <p>20. Dr. and Mrs. James Tak Wu Awards for Outstanding Service;</p> <p>21. Winners of the Outstanding Student Services Awards organised by the Hong Kong Students Services Association (HKSSA);</p>

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	<p>COURSE/WORKSHOP/PROGRAMME:</p> <ul style="list-style-type: none"> ● Enrolment required ● Minimum attendance required ● Training and drilling required ● Output presentation/follow-up projects required 	<p>22. Participants of Fresh Wave Film Competition;</p> <p>23. Participants of Challenge Cup Competition (挑戰杯課外學術科技作品競賽/挑戰杯全國大學生創業計劃競賽);</p> <p>24. Participants of Cosmo Girl Project CG;</p> <p>25. Participants of Hong Kong Model United Nations Conference;</p>
<p>2. The activity should require a substantial involvement of the participant in terms of duration of commitment and level of input in the planning and organising of the activity which shall have contributions to campus life activities</p>	<p>STUDENTS LEADERS ACTIVITIES:</p> <ul style="list-style-type: none"> ● Office-bearers of the recognised student bodies (at least one year term); ● Organisers / volunteers of recognised major campus events 	<p>Student Societies / University Teams</p> <p>3. Members of Executive Committees of SU, Representative Council, Folk Press Bureau, Departmental Societies, Clubs & Societies affiliated to SU;</p> <p>4. Members of Christian Fellowship;</p> <p>5. Member of Executive Committee of Student Hostel Associations;</p> <p>6. Members of Leos Club / Golden Z Club;</p> <p>University Teams</p> <p>7. Sports Team;</p> <p>8. Cultural Teams;</p> <p>Committees</p> <p>9. Student Representatives of University Committees / Working Groups / Panels;</p> <p>10. Members of the organising committees of recognised University's activities;</p> <p>11. Joint Committee on Student Finance;</p> <p>12. Review Sub-Committee, Joint Committee on Student Finance;</p> <p>Volunteer services</p> <p>13. Project X;</p> <p>14. Air Cadet Officer Trainee;</p>

Criteria	Categories/Indicators	List of achievement/recognised participation in non-academic activities
		15. Mentoring programmes; 16. Lingnan University Information Day;
4. Integrated Learning Programme (ILP)	It covers six areas ranging from : 1. Civic Education and Leadership Development 2. Intellectual and Entrepreneurship Development 3. Physical Fitness and Well-being 4. Social and Emotional Well-being 5. Aesthetic Development 6. Residential Education	Course descriptions, contact hours, teaching mode, aims and objectives of ILP, etc are listed in the Integrated Learning Programme Handbook. http://www.ln.edu.hk/osa/ilp/

Remarks: The above list will be reviewed on an annual basis.

Student Societies (Executive Committee):

A. Students' Union

1. Executive Council
2. Press Bureau
3. Representative Council

B. Departmental Societies

1. Business Administration Society
2. Chinese Society
3. Contemporary English Society
4. History Society
5. Philosophy Society
6. Society of Cultural Studies
7. Translation Society
8. Society of Social Sciences
9. Visual Studies Society
10. Association of Arts Programme
11. Senate of Business Administration Society
12. Senate of Society of Social Sciences

B. Student Societies affiliated to Students' Union

1. AIESEC
2. Astronomy Society
3. Cat Society
4. Catering and Tourism Society
5. Catholic Society
6. China Trade Society

7. Comics Fans Club
8. Dancing Society
9. Drama Society
10. Fencing Club
11. Film Society
12. Fitness Club
13. Green Club
14. Handball Club
15. Judo Club
16. Karate Club
17. Literature Society
18. Music Society
19. Photography Club
20. Rotaract Club
21. Rowing Club
22. Rugby Society
23. Social Service Association
24. Taekwondo Club
25. Tennis Club
26. The Hong Kong Award for Young People
27. The Muay Thai and Boxing Club

C. Societies or Clubs under University Offices

1. Christian Choir
2. Christian Fellowship
3. Golden Z Club

4. Services-Learning Student Association
5. Toastmasters Club
6. Wofoo Leaders' Network
7. University YMCA (Lingnan)

University Teams (Team members)

1. Basketball
2. Badminton
3. Handball
4. Tennis
5. Judo
6. Fencing
7. Karate
8. Karate
9. Table-tennis
10. Taekwondo
11. Soccer
12. Squash
13. Swimming
14. Track & Field
15. Volleyball
16. Woodball
17. Dragon Boat
18. Lion Dance and Martial Art
19. Rowing

20. Rugby
21. Chinese Debate
22. English Debate
23. Putonghua Debate
24. University Choir

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