

# LINGNAN UNIVERSITY

## Hostel Rules and Regulations

### Rules and Regulations for Student Residents of Student Hostels

- I. A resident of student hostels must be a full-time undergraduate or postgraduate. Every resident has to submit a formal application and fulfill all hostel admission requirements and/or procedures before check-in hostel.
- II. In each student hostel there will be a Student Hostel Association, the members of which shall be all the residents of the hostel (& its affiliated members if the constitutions say so).
- III. Residents who have not completed the check-in procedure by 5:00 p.m. one day prior to the first day of the new residential academic year or have not made arrangements with the Student Services Centre for late arrival will not be guaranteed a place in the hostel.
- IV. Student Hostel Activities
  1. The Hostel Orientation Programme is an important function in the hostel calendar. Residents are required to attend and be involved in this function unless it clashes with residents' academic obligations. Prior approval should be obtained from the Warden concerned for absence from this event.
  2. To create a learning environment at the hostels that can enhance students' whole-person development, hostel programmes bearing Integrated Learning Programme units under the hostel education domain will be offered to residents. Residents who are of the 4-year system are required to fulfill at least 5 ILP units in the learning domain of hostel education before graduation. Residents are also encouraged to participate in activities organized by the Student Hostel Association.
- V. Cooking is not allowed in student hostels.
- VI. Parking within the hostel areas is not allowed except in very special circumstances with prior approval.
- VII. Furniture should not be removed from any residence room or common area without the approval of the Warden and the University.
- VIII. Residents should not switch assigned rooms without the prior approval of the University.
- IX. Residents must not stay in the hostel areas occupied by the opposite sex during restricted hours\* of the hostels.
- X. Possession or use of illegal substance/s is strictly prohibited. Consumption of alcohol is not allowed in hostel areas.
- XI. Residents should scan their student ID/ key cards before entering the Hostel. Loss of a student ID card should be promptly reported to the Registry and Campus Support Office respectively. Security officers are authorized to check student ID/ HKID cards if deemed necessary. Other residents who access during restricted hours\* are required to get prior permission from the Warden of that block.
- XII. Residents should be considerate towards one another and refrain from making noise late at night or early in the morning, particularly between 11:00pm and 07:00 a.m. the following morning.
- XIII. Residents should be properly dressed in all public areas of the hostel.
- XIV. All forms of gambling are strictly prohibited.
- XV. Smoking in the campus including the hostels is strictly forbidden.

- XVI. No pets are allowed in student hostels.
- XVII. All residents are expected to keep their rooms clean and tidy. Corridors and fire fighting equipment must remain free of all obstacles. Smoking lobby doors should be kept closed.
- XVIII. Any damage to walls, facilities and furniture in hostels is not allowed.
- XIX. In order to conserve energy, residents are requested to turn off lights, fans and air-conditioners when they leave their rooms.
- XX. Student hostels provide a learning environment conducive to students' whole person development. Every resident is expected to contribute to the common good, take responsibility for their actions and support each other. Contravention of
1. the above rules and regulations;
  2. laws of Hong Kong
  3. any act making hostel an unfavorable learning environment
- will render a resident liable to disciplinary action at the discretion of the warden.
- XXI. The warden, in consideration of the nature and/ or seriousness of the cases, may take the following actions:
1. Issuing a warning to the resident;
  2. Suspending hostel residence of the resident for a period of time;
  3. Suspending hostel residence of the resident immediately for a period of time or permanently; and
  4. Referring to the Student Disciplinary Committee and/or police.
- The above actions will also be applied to exchange students. Exchange students are advised that in case they are being suspended or expelled from student hostels, they shall find off-campus accommodations at their own cost.
- XXII. All cases of suspension of hostel residence should be reported to the Student Disciplinary Committee, and additional penalty might be considered as appropriate by the Student Disciplinary Committee. Cases involving exchange students will be reported to Office of Global Education as well.
- XXIII. A resident may appeal to the Student Disciplinary Committee within 14 days on receiving notice of disciplinary action. Students have the right to appeal against the decisions of the Committee and appeal cases will be handled in accordance with the rules, regulations and procedures prevailing at the time.

**\*Hostel Restricted Hours**

Hall	Commonly known by students as	Restricted Hours
William M W Mong Hall The Bank of East Asia Hall	Hall A	23:00 – 07:00
Tsung Tsin Association Hall Fok Cho Min Hall	Hall B	00:00 – 07:00
Chung Shun Yee Min Hall	Hall C	23:00 – 07:00
Lam Woo Hall	Hall D	00:00 – 07:00
The Jockey Club Hall	Hall E	23:00 – 07:00
The Jockey Club Hall	Hall F	00:00 – 07:00
The Jockey Club New Hall	Hall G	23:00 – 07:00
The Jockey Club New Hall	Hall H	23:00 – 07:00
Wong Hoo Chuen Hall	WHC Hall	23:00 – 07:00
Wu Jieh Yee Hall	WJY Hall	23:00 – 07:00